

Worcestershire Office for Data and Analytics (WODA): Endorsement of data sharing charter

Relevant Portfolio Holder	Councillor J.Fisher
Portfolio Holder Consulted	Yes
Relevant Head of Service	Deb Poole, Head of Transformation and Organisational Development
Ward(s) Affected	All
Ward Councillor(s) Consulted	n/a
Key Decision	n/a

1. SUMMARY OF PROPOSALS

- 1.1 To endorse the data sharing charter that will underpin the work of the Worcestershire Office for Data and Analytics.

2. RECOMMENDATIONS

Executive is requested to RESOLVE that:

- 2.1 **subject to the approval of the 2018/19 £10k budget bid by Council , the Worcestershire data sharing charter attached at Appendix 1 be noted and endorsed.**

3. BACKGROUND

- 3.1 This report provides an update on the progress of the Worcestershire Office for Data and Analytics. It sets out the background to the programme, summarises progress to date, outlines planned next steps and seeks endorsement of the data sharing charter. Endorsement is currently being sought from all partner organisations.
- 3.2 Arising from the work on public service reform and devolution, in May 2016, KPMG was commissioned to co-produce a roadmap strategy which set out the current state of data sharing across Worcestershire partners, a vision for the future and a set of practical and costed steps and interventions to improve the delivery of public services in Worcestershire. The roadmap recommended the development of a Worcestershire Office for Data and Analytics (WODA) and the Worcestershire Partnership Executive Group agreed to a twelve month pilot to test the benefits of enhanced data sharing, demonstrated through a number of “use cases” (i.e. pilot initiatives that involve practical processes and service delivery being changed and enhanced through better data sharing). WODA aims to facilitate enhanced data sharing between partner organisations. If successful, this will lead to reduced demand for local services and improved outcomes for local service users. It will also promote opportunities for preventative action, support compliance with the General Data Protection Regulation (GDPR) and Data Protection Bill. While several other

areas have adopted similar approaches, none embraces all local public sector organisations as Worcestershire does.

3.3 Key achievements to date include:

Initiation of the programme – The WODA programme has been successfully initiated, with an embedded reporting process and clear lines of accountability. The office has a robust governance structure, which has included a Project Steering Group that convened weekly and an Executive Board in the form of the Partnership Executive Group;

Recruitment of a Chief Data Officer (CDO) – Neill Crump has been recruited as Chief Data Officer to lead the WODA team and help to publicise the office’s activities on both a local and national scale. He commenced in post on 1st September 2017;

Creation of a WODA Information Governance group – a WODA Information Governance group has been established, comprising information governance leads from a range of partner organisations. It is scheduled to meet on a quarterly basis, with a remit to provide expert support and guidance regarding the ethical and lawful sharing of information;

Development of use case prioritisation and development process – six initial use cases (see table below) were selected and there has been close work with local stakeholders to design and develop implementation plans. Implementation has commenced for some of them. Outlined below is a summary of the use cases that are being taken forward:

Use Case	Summary
Business Rate Register	Local partners currently do not have shared access to local business data, such as turnover or employment size. This use case involves the pooling of business data from local partners and HMRC, so that local authorities and the LEP can target business support services to those who would benefit the most.
Patient Flow Integration	This use case aims to support the Patient Flow Centre (PFC), Acute Trust and Brokerage team in organising patient care packages by digitising the referral form and strengthening current information flows between the organisations so that they have access to real-time data.
Domestic Violence	Under the current system, police do not currently share interest markers or flags to indicate whether the individual is a repeat victim/offender. This use case entails the sharing of these data points as well as the enhanced sharing of domestic violence-related data between the Acute Trust and the social care team.
Falls & Frailty	This use case proposes a partnership between GP practices, the Clinical Commissioning Groups and the Fire Service with the aim of providing the Fire Service with the details of local vulnerable individuals who consent to receiving ‘Safe and Well’ visits. The Fire Service would expand their current service provision to undertake falls assessments, ensuring that individuals get the support they need.

Local Resilience Planning	The Cabinet Office have developed Resilience Direct, a resilience planning platform, and are currently encouraging Local Resilience Forums across the country to adopt it as their main resilience planning system. This use case focuses on the enhanced sharing of vulnerability data between relevant agencies and first responders, via the Resilience Direct platform.
Connecting Families	The Connecting Families team have struggled to undertake a thorough evaluation of the programme as they face consistent difficulty in accessing the relevant data from partner organisations. This use case involves the creation of information sharing pathways for the transfer of these data points.

3.4 The next steps will concentrate on:

- 3.4.1 staffing WODA, which in the pilot phase is expected to be achieved mainly through secondments from partner organisations;
- 3.4.2 use case development and benefits realisation. The use cases are at various stages of maturity. As implementation takes place, it will be possible to collect outcome data which in turn will be used to evidence the efficacy of the programme and provide baseline data against which to make future investment decisions;
- 3.4.3 launching WODA, which is scheduled for November, in order to raise public awareness and provide information about such things as the objectives and strategic ambitions of WODA, and the commitment to lawful sharing and processing of data in order to provide public reassurance that their data are safe and will be used appropriately;
- 3.4.4 developing the business case for WODA beyond its pilot phase. This will draw on evaluation and appraisal activity undertaken for each of the six use cases, as well as the proposed benefits associated with enabling the next tranche of data driven solutions for Worcestershire. It will present a fully costed work-programme addressing both capital and revenue requirements and setting these against the benefits identified. The CDO will lead on compiling the business case and will draw on resources from each of the partner organisations to ensure it reflects their ambition and ability to contribute.

KEY ISSUES

- 4.1 The approach to data sharing in Worcestershire is wide-ranging and innovative and has the ability to support transformation of public service delivery. The initial use cases will help to prove the concept and, subject to the business case for the future, offer the prospect of potential significant financial and non-financial benefits for the Council.
- 4.2 In order to demonstrate this Council's commitment to working together with the other partner organisations, Executive is asked to endorse the Worcestershire Data Sharing Charter. The charter sets out the underlying principle which is a duty to share data unless there are legal or ethical reasons that prevent sharing. However

this in no way undermines compliance with data protection legislation which will continue to govern the partner organisations' work in this area.

5. FINANCIAL IMPLICATIONS

- 5.1 There is a financial implication of £10k to the Council arising from its involvement as a partner in the WODA project. A separate business case and 2018/19 budget bid for this has been developed as part of the current budget setting process. This will be presented to members at the budget setting meeting at the end of February. As WODA develops, there may be further financial implications in the future. A detailed business case will be prepared in the coming months to outline these costs as well as addressing potential savings and non financial benefits for partner organisations. A separate decision will then be sought on future financial support for WODA.

6. LEGAL IMPLICATIONS

- 6.1 Collection, holding and processing of personal data are subject to the requirements of the Data Protection Act 1998. The legislation will be superseded by the General Data Protection Regulation which comes into force in May 2018 and subsequently by the proposed Data Protection Bill which the Government has announced and which will take full effect once the UK leaves the European Union. The Council operates policies and procedures that comply with the legislation on data protection. Any sharing of data within the framework of WODA will comply with relevant legislation.

7. CUSTOMER/EQUALITY AND DIVERSITY IMPLICATIONS

- 7.1 Not applicable.

Service / Operational Implications

- 7.2 The improvement in data sharing across Worcestershire agencies should help all parts of the Council, staff and Elected Members to better understand the needs of their customers and residents This will help to ensure that we design and deliver appropriate services which meet the needs of our communities.

8. RISK MANAGEMENT

- 8.1 There are no risk management implications arising directly from this report.

9. BACKGROUND PAPERS

- 9.1 None.

10. APPENDICES

Appendix 1 - Worcestershire Data Sharing Charter

AUTHOR OF REPORT

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